

Reports for the Annual Parish Meeting

January 26, 2020



Christ Episcopal Church

One Main Street

Towanda, PA 18848

(570) 265-5035

The Rev. Canon Maureen AtLee Hipple, Rector

The Rev. J. Lawrence Holman, Deacon

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"Loving God and Others Through Christ"

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Mission Statement

Christ Church- Towanda, PA

Christ Church, a Christian community empowered by the Holy Spirit and in unity with Jesus Christ, is a place:

1. **...to be grounded in the Holy Scriptures and God's love in order to develop faith in and love for God, and to develop gifts to do the work of ministry.**
2. **...to worship and glorify our Lord and Savior, Christ Jesus through Eucharist and other forms of praise and thanksgiving.**
3. **...to pray for forgiveness, reconciliation, and healing.**
4. **...to be united in fellowship within our church family, joyous in giving, sharing, encouraging, and being compassionate.**

With love and faith in God our Father, Christ our Lord and Savior, and energized by the Holy Spirit, we are a church that endeavors to share God's gift of love by:

1. **...evangelizing the good news of Jesus Christ in our community.**
2. **...bringing wholeness to the human soul through forgiveness, reconciliation, healing, compassion, and encouragement through the assurance of Jesus Christ's resurrection.**
3. **...showing the knowledge of God's compassion through serving the community where social needs are found.**
4. **...inviting others to join our Christian community through our involvement in the secular community.**

MINUTES CHRIST EPISCOPAL CHURCH ANNUAL MEETING
JANUARY 27, 2019
177TH ANNUAL PARISH MEETING
25 MEMBERS PRESENT

Marshall Dawsey, Senior Warden called the meeting to order. The Rev. Canon Maureen Hipple offered a prayer. Ginnie Schoonover was appointed Secretary Pro Tem.

A call for a motion to accept the minutes of the January 28, 2018 meeting was answered by Connie Burruss and second by Marg Shaner. Motion passed unanimously.

The Rector was called on to comment on her report. She told the group everyone in the parish tries his or her best, other congregations are not so loving and as accepting as ours. She thanked all members for always working with one another and always covering one another as needed. Her Blessing to group, we love God, we love Jesus Christ, we love the Holy Spirit. Those present then told her she is our Blessing.

The Senior Warden then thanked outgoing Vestry members, Hilary Haight (Hilary had been appointed to fill unexpired term of David VanDerlyke), Beth Schulze and Lois Block.

Outgoing Vestry members presented slate of three people willing to serve on Vestry. Those presented are Connie Burruss, Debi Weisbrod and Cindy Williams. Motion to accept slate as presented made by Jim Haight, second by Larry Gehring. Motion passed unanimously.

Reports presented in the Annual Report were accepted by title.

Treasurer's Report to include 2019 budget accepted by title. Treasurer absent this meeting.

There being no further business the meeting was adjourned.

Respectfully submitted,

Ginnie Schoonover
Secretary Pro Tem

Rector's Annual Parish Report – 2019

Here are the statistics for our past year: 51 Sunday Holy Eucharist Services; 26 anointing/laying on of hands; 97 weekday Holy Eucharist Services; 89 Home/Hospital Holy Communion calls; 1 Baptisms:- 0 Confirmations, 1 Marriage and. 6 -Funerals: Wayne Thomas, Jo Ann Burke, Donna Marjorie Darrow, Frances McCraney Straw, Lois P McDonald and Carmenia V McHale.



Our Administrator of Acolytes is Deacon Larry and as always he's in Puerto Rico with his beloved wife Sharon! Deacon Larry and Sharon will be in Puerto Rico till March. Let's keep them in our prayers for a safe and healthy trip ☺ Let's keep praying due to the earthquakes! He continues to do a great job assisting me with the services. He also works with the acolytes and does some of the scheduling. We miss you both!!!



Ginnie Schoonover has done an excellent ministry with the Altar Guild this past year! (As always) ☺ Thank You Ginnie for your love and commitment! You are so faithful!!! Our Altar Guild works extremely hard each week and **sometimes each day** by preparing our church for worship. Each altar guild member takes great care especially for funerals, baptisms and weddings but truly for all services~! Sharon Brutzman had been doing a marvelous job with the chapel but has moved and now David Farr has been doing the altar guild work for the chapel! Thank YOU!!! ☺ The teams for this past year were: Marg Shaner & Karen Ugliuzza, Hilary Haight & Melina Hoffman, (our newest altar guild member hooray!!!) Dave & Melba Vanderlyke, Ginnie Schoonover & Sue Schoonover, Cindy Williams & Dr. Kippy Vail. Thank you alllllll for your faithful and much needed ministry! If you are interested in joining the Altar Guild please take time to speak with any of the members and/or call Ginnie Schoonover.



A Big Thank you is given to our Bell Ringer, Hilary Haight, who does a terrific job! Each week before and after our services Hilary devotedly and dependably and gladly annnd vigorously (lol) walks up the stairs to our belfry and rings our steeple bell. Hilary's ministry gives many people such a spiritual and mystical feeling of God calling them and all of us to worship! Thank you again Hilary! You and alllllll your ministries are gifts to us from God! ☺ (Hilary does many ministries that no one knows about) ☺



Marie Hvezda and the choir have given us a spiritually rich year of music. Marie does a fantastic job and ministry of choosing the anthems and directing the choir. Thank you to Ron, Connie, Marie, Maurine, Colleen, Larry, and Jasmine. Marie is multi-talented and helps us worship our Lord with an extra-special boost of spirituality!!!. Thank you for your faithfulness, energy, talent and passion! Please consider joining the choir! We need YOU! It's a needed ministry of love, worship and praise!!! A thank you also goes out to Larry Gehring for putting our service music on computer when needed! ☺ And a Big thank you to Carol O'Brien for being our organist! You too did a great job! We reallllly appreciated YOU and will miss you! God's blessings with your move. Shirley Moyer is our new organist! Shirley is a very special lady!!!! Thank you!



Please don't forget our Pancake Supper February 25 at 5:00. The donations go to the choir. This fundraiser is the choir's **only** source of money to buy their music! This year let's alllll try to help out the choir and spread the word about our Pancake Supper! Promote Advertise Publicize and above all PLEASE Attend!!!! ☺



Marg has volunteered to be our Coffee Hour Coordinator! ☺ Thank You! And a special thank you to our amazing gluten-free baker, who always brings such **DELICIOUS** goodies to eat at Coffee Hour . . . Marvin. You are amazing!!!! Everyone does a wonderful job with Coffee Hour – we are very lucky!



Doris Lewis mails all of our memorial acknowledgements consistently! Thank you! ☺ Also, Marg always helps with various cards for those in need. Marg and Ginnie do an exceptional ministry of being certain that the altar flowers get to whomever gave them. Many times they are designated to someone who needs some extra encouragement and some tender loving care! ☺ Thank you to allllllllll who help with these cards and flower ministries!



THANK YOU to all who have helped with Grace Connection this past year. Bradford County has many needy families. Thank you, also, Lee Baker for being a representative of Christ Church and an advocate for Grace Connection who now volunteers two days a week helping them in our parish hall. It is a great ministry and we are happy to provide office space for their outreach ministry in our community!!



The Vestry has accomplished another wonderful year of ministry. Our vestries over the 22 years I've been rector have been such a blessing. Thank you for **alllllll** you do! Being on the vestry is an opportunity to serve God and the parish. It's demanding and stressful at times but our meetings are normally constructive, positive and productive and not too lengthy. We begin each meeting with the Eucharist and a short Bible Study....and of course we always have goodies! ☺ Everyone is encouraged and expected to give their own personal opinion and/or thoughts on various topics brought forth to the vestry. No one should ever feel that his or her personal opinions are not important and/or valued.

The Vestry is a group of committed parishioners who strive to work together without infighting, hurtful and/or destructive comments. We are always working towards improving our building. Being a vestry member and/or a warden requires a lot of time, patience, work, interest, energy and commitment. We have a faithful Vestry; a huge Thank You goes to its present members: Hilary Haight, Lee Baker, Kippy Vail, David Farr, Larry Gehring, Sue Schooner, Connie Burruss, Cindy Williams and Debi Weisbrod! . Another special task/ministry is our Clerk of the Vestry Ginnie Schoonover who has taken the minutes during our vestry minutes for many many years! Being our Clerk of the Vestry is very special and a needed ministry. In truth it takes patience, time and effort!!! Ginnie you are much appreciated for all you do and especially for taking the minutes of our Annual Parish Meeting today too! ☺



Marshall Dawsey, our dedicated Senior Warden, has been extremely hard working in leading our Vestry meetings and Annual Parish meetings each year including today's! (Marshall is hoping to be able to attend and let's keep him in our prayers) Thank You!! ☺ We are blessed by having him! I truly am grateful for his knowledge, support and faithfulness! ☺ Larry Gehring was our Junior Warden this past year and has done an outstanding glorious

magnificent and brilliant job!!! ☺ You may read his report that will show alllll he has accomplished! With God's help, our faith in and obedience to our Lord we can achieve all that Christ asks from us!



Larry Gehring is a multi-tasker! He is our Verger, Webmaster, and Supplemental Music Minister. He is also our Junior Warden!!! He has overseen so many tasks this past year again! WOW Thank you tons!!! ☺ Larry's determination, resolve, resolve and enthusiasm have been an unbelievable example of his faith and desire to serve the Lord!!! Larry.....you are beyond doubt a motivator and a huge blessing to us from God! Thank you for all you do!!!



Gene Weisbrod our 'Trusty Treasurer' is an additional blessing and inspiration! (who is in Vermont.....skiing) lol He painstakingly keeps our financial records transparent, current and accurate! Gene is extraordinary!!! ☺ His work is thorough and never- ending! We always display the Treasurer's report including the information in it's entirety from our monthly vestry meetings on the bulletin board in the Parish Hall. You can see for yourself that his work is precise and correct! Thank you Gene!!! ☺ And have fun skiing today!!!



It is good to remember it is everyone's Christian responsibility to nurture and instruct all of the children in our parish, by our word and example, of the love of our Lord, Jesus Christ. They (and we) have an extremely important ministry given to us from our Lord. (Matthew 19:14 -"let the little children come to Me" if the children don't learn about the Lord and the importance of loving, serving and worshipping Him.... why would they be interested in coming??? It's up to us to teach the children by word and our own example of faithfulness and commitment to worship and prayer. God expects and deserves our worship! Please consider offering your help and encouragement to and for this ministry! (**any** help is welcome) Maurine Gehring is our Sunday School Superintendent. Thank You!!! And the kids did a GREAT job with their two presentations! ☺



The Wonder Group is exceptional and extremely hard working!!! ☺ They have Donated **\$500** to the church discretionary account! Thank You! The Wonder Group Ladies' faithfulness not only this past year but for many many years have been a true Christian gift to this congregation!!! God bless and thank you all! Doris Lewis continues to be our Wonder Group Treasurer and is doing a amazingly expert job! ☺ Thank You Doris! I love, appreciate and admire you all! (and have many upcoming projects for the year 2020) ☺



Thank You's also go to our precise counters as well. The counters, this past year, were: Sharon Brutzman, Mark Vail, Connie Burruss, Doris Lewis, Beth Schulze, Marie Hvezda, Donna Darrow, Maurine Gehring, John Schoonover and Hilary Haight. . Marie schedules the counters and is our pledge recorder. Thank you Marie! If you want envelopes see Marie! Each person gives their time and talents to accomplish what is needed in our parish so we are able to spread Jesus' Good News!!! Thank you all!!! A special we miss you to Donna who died July 10, 2019. Donna was such a special lady!!! And Donna was so proud of her money making skills.....which was donated to our parish. (over \$100,000.00)



Magean Belcher has been our cleaning lady the past several months. We all appreciate how beautiful the church has been looking and smelling! Thank you very much!



www.christchurchtowanda.org is our website! Larry Gehring is our webmaster and updates our site weekly.....if not daily. Larry stays informed with all the information that is happening in and around our parish, diocese and world. Then he puts the information online. Have you visited our website lately? Larry does an excellent job!!! Oh and by the way.....our website was on the 'Website of the Month' on the Diocesan Website again! ☺ **gooooo Larry!** Thank you and God bless You!



Amy is beyond doubt an exceptional and remarkable person and Parish Administrator. Amy handles all of her many and varied responsibilities extraordinarily well. Amy is truly an extremely and always willing to extend herself!!! We are blessed to have her here! Amy is truly an exceptionally kind, thoughtful, diligent, meticulous, compassionate and dependable Christian lady. It is such a pleasure and a comfort and an enjoyment to work with her. Her motto is: **"Before you say anything....think..... and..... if it's not kind, true or necessary.....don't say it!" I think Jesus likes THAT ONE!!!!** ☺ I love this motto!!! If I were to list all that Amy does, gives and who she is as a daughter of God....it would realllly take another page or two or three.....and truly I am not overstating!!! ☺ Thank you again Amy for being **YOU!**



Thank you very much for the honor and privilege, once again this year, to be your rector. I feel very blessed to have you as my parish family. It's important to remember that all of our God given gifts are given to us for the common good. God knows we need Him and **each other!** We are to work together for our Lord, for Jesus to be known, worshipped and obeyed as our collect directed us last week. If **YOU** are interested in ANY of the church ministries **pleeeeeeeeeeeez** let me know! ☺ Also, I've been emailing "Inspirational thoughts" so if you would like to receive them please give me or Amy your email address! ☺

Prayer attributed to Saint Francis

Lord, make us instruments of Your peace. Where there is hatred, let us sow love; where there is injury, pardon; where there is discord, union; where there is doubt, faith; where there is despair, hope; where there is darkness, light; where there is sadness, joy. Grant that we may not so much seek to be consoled as to console; to be understood as to understand; to be loved as to love. For it is in giving that we receive; it is in pardoning that we are pardoned; and it is in dying that we are born to Eternal life. Amen.

With much respect, appreciation and love to each of you,

Maureen Hipple

"The Lord bless you and keep you,
The Lord make His face shine upon you,
And be gracious to you;
The Lord left up His countenance upon you,
And give you peace." Numbers 6:24-26

ANNUAL MEETING REPORT FOR 2019 ACTIVITIES FOR DEACON LARRY HOLMAN

I enjoyed participating in the activities of Christ Church. I was "in town" about 40 weeks.

ASSISTED UPSTAIRS SUNDAY SERVICES: 38

ASSISTED @ UPSTAIRS SPECIAL WEEKDAY SERVICES: 6 (4 HOLY WEEK, 2 CHRISTMAS EVE)

DEACONS MASSES (with sermons)

Sunday= 1

Tuesday = 3

OTHER SUNDAY PREACHING = 5

VESTRY MEETINGS = 5

TORCH BEARERS, CRUCIFERS, SERVERS, CHALICE BEARERS

Issued four quarterly schedules. Shortage of workers resulted in 4-5 assignments per quarter for most.

DIOCESE

Attended

Represented Parish @ Annual Convention

Attended 2 special meetings (Chrism Mass @ Cathedral and Clergy Retreat)

PERFORMED SERVICE @ DIOCESE OF PITTSBURGH

Presided at Wedding of my Grand Daughter at Latrobe, PA on March 23.

2019 Junior Warden

Stained glass windows

This summer Peggy Ehrhart (<https://www.ehrhartstainedglass.com/>) will start working on repairing our windows. We currently have between \$75,000 and 80,000 to do what work we can. To repair all the windows it would cost us almost \$250,000!

Pipe Organ

This summer Kerner & Merchant Pipe Organ Builders removed all the pipes, cleaned the plaster dust and dirt from the area and removed the old plaster and covered it with plywood to keep any more plaster from falling onto the organ again.

If you've ever wondered about the hissing sound coming from the organ, it is the wind reserve that has developed a number of leaks and has been simply patched over the last number of decades. Looking forward, we will need to have this reservoir (bellows) removed and repaired. As it continues to deteriorate, we will eventually no longer have a working instrument. The current guesstimate, no formal proposal has been made, will be in the neighborhood of \$15,000. It will require the removal of some of the pipes and of the wall with the decorative pipes behind the piano to take the chest out for those repairs.

Columbarium

The current columbarium in the chapel is almost at capacity. The niches are paid for by the members or the family that wishes to make use of the niches. The cost of a new, matching, 40-unit columbarium on the other side of the chapel is \$12,480. This is not a budget item and we would need members who may be interested in purchasing a unit to speak to Mother Mo and make a payment to reserve the unit(s).

Basic Maintenance

- We continue with our boiler maintenance agreement with Postler & Jaeckle Corp.
- The water heater that supplied the rest rooms stopped working and we moved the water heater that was used for the old dishwasher to that end of the basement to spare the expense of a new water heater. Apparently after that heater was recommissioned, either the thermostat or heating element ceased to function. I am in the process of replacing one or both of them.
- We continue to changeover to LED bulbs in the sanctuary. At least half of the hanging lights in the sanctuary are now LEDs. By the time they are all replaced all 8 lights will be using about the same amount of power that just one incandescent light used.

We are looking to compile a capital improvement plan and fund. I would anticipate the Windows and Organ to be on that plan. Other items that you believe should be addressed, please see a Vestry member to have it added to the list which will then need to be prioritized.

Additional security cameras have been hung in the parish hall and the north vestibule after the choir computer was stolen.

Sunday School Report

I am pleased to report that we are once again holding Sunday School classes on a regular basis. We currently have two students, and although they are only two and three years old, I am excited to be starting them off on their journey of Christian learning! They have shared some music with the congregation twice so far, once at the conclusion of our lessons on the creation and again at Christmas. It is a joy to see these little guys putting some life back into our Sunday School, and I hope that more little folks will join us as time goes on.

In Christian Love,
Maurine Gehring

12:14 PM
 01/14/20
 Accrual Basis

Christ Episcopal Church
Balance Sheet
 As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
10001 · C&N Key (main) checking	
Altar Guild Balance	4,075.62
Capital fund balance	
D Darrow	26,317.81
organ fund	486.81
window fund	47,911.85
Capital fund balance - Other	386.30
Total Capital fund balance	75,102.77
Choir fund balance	549.72
Columbarium Fund Balance	3,042.93
General Fund Balance	22,758.76
Insurance deductible reserve	5,000.00
Planned contingency budget fund	1,113.85
Rental property deposits	1,559.73
Total 10001 · C&N Key (main) checking	113,203.38
10100 · C&N Rector Discretionary	1,197.00
10200 · C&N Altar Guild checking	60.35
10201 · C&N Altar Guild Savings	1,413.09
10300 · C&N Wonder Group	4,294.98
11000 · DIT funds - nondesignated	
DIT fund # 187 endowment	631,048.79
Total 11000 · DIT funds - nondesignated	631,048.79
11100 · DIT funds - designated	
DIT # 49 Altar Guild	5,334.10
DIT 248 ECW designated	17,990.63
Total 11100 · DIT funds - designated	23,324.73
11200 · Vanguard Funds	4,596.13
11500 · M&T account D	196,069.97
11600 · T Rowe Price	40,677.44
Total Checking/Savings	1,015,885.86
Total Current Assets	1,015,885.86
TOTAL ASSETS	1,015,885.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	247.64
Total Other Current Liabilities	247.64
Total Current Liabilities	247.64
Total Liabilities	247.64
Equity	
30000 · Opening Balance Equity	708,934.20
32000 · Unrestricted Net Assets	50,818.05
Net Income	255,885.97
Total Equity	1,015,638.22
TOTAL LIABILITIES & EQUITY	1,015,885.86

Acct	Disbursement	Proposed 2019 budget	Actual Dec 2019 YTD	Proposed 2020 budget
	Ministry Inreach			
60000	Youth	\$50.00	\$-	
60100	Choir	\$450.00	\$289.19	\$450.00
60200	Altar Supplies	\$550.00	\$172.02	\$500.00
60400	Worship & Liturgy	\$1,700.00	\$1,844.62	\$1,750.00
60500	Church School	\$-	\$-	\$-
	Ministry Outreach			
61000	Assessment	\$16,526.00	\$16,524.00	\$17,269.08
61100	Acceptance	\$600.00	\$600.00	\$1,200.00
61300	insurance reserve	\$-	\$-	
61400	Church Discretionary	\$-	\$-	\$-
	Clergy			
62000	Salary	\$31,000.00	\$31,000.00	\$32,200.00
62100	Housing Allowance	\$15,000.00	\$15,000.00	\$15,000.00
62300	Mileage & Fuel	\$3,000.00	\$2,331.48	\$2,700.00
62400	Auto expenses & insurance	\$1,400.00	\$985.10	\$1,300.00
62500	Social Security	\$3,810.50	\$3,810.50	\$3,909.91
62600	Pension	\$8,965.89	\$8,965.92	\$9,199.78
62700	Health Insurance	\$12,000.00	\$9,758.52	\$10,200.00
62800	Rector Wellness	\$3,000.00	\$3,000.00	\$3,000.00
		\$78,176.39	\$74,851.52	\$77,509.69
	Staff			
63000	Cleaning Expenses	\$3,120.00	\$2,340.00	\$3,120.00
63100	Musical Services	\$3,900.00	\$3,375.00	\$3,900.00
63200	Employer SS tax	\$620.00	\$620.00	\$632.40
63300	Employer Medicare Tax	\$145.00	\$145.00	\$147.90
63400	Workman's comp	\$275.00	\$239.00	\$275.00
63500	Secretary Salary	\$10,000.00	\$10,000.00	\$10,200.00
63600	Professional & Education	\$150.00	\$77.25	\$150.00
	Vestry			
64000	Miscellaneous	\$300.00	\$167.66	\$300.00
64100	Convention	\$250.00	\$244.57	\$250.00
64200	Interest	\$-	\$-	\$-
64300	Service Charges/Fees	\$-	\$-	
64400	Vestry Gifts	\$200.00	\$150.00	\$200.00
	Church Utilities			
65000	Telephone	\$1,200.00	\$1,239.82	\$1,250.00
65100	Natural Gas Heating	\$4,600.00	\$4,101.97	\$4,500.00
65200	Water & Sewer	\$300.00	\$276.09	\$300.00
65300	Electricity	\$1,300.00	\$1,392.12	\$1,400.00
65400	Trash	\$175.00	\$192.00	\$200.00

Acct	Disbursement	Proposed 2019 budget	Actual Dec 2019 YTD	Proposed 2020 budget
	Church Property			
66000	Building Maintenance	\$2,000.00	\$1,509.92	\$2,000.00
66100	Supplies	\$200.00	\$87.16	\$200.00
66200	Grounds Maintenance	\$1,200.00	\$391.85	\$1,200.00
66300	Insurance	\$8,200.00	\$7,822.80	\$8,300.00
	Rectory			
67000	Property Taxes	\$1,150.00	\$1,171.55	\$1,200.00
67100	Natural Gas Heating	\$-	\$-	\$-
67200	Electricity	\$-	\$-	\$-
67300	Water & Sewer	\$1,200.00	\$256.96	\$1,200.00
67400	Rectory Maintenance	\$1,000.00	\$879.20	\$1,000.00
	Administration			
68000	Fellowship	\$550.00	\$457.81	\$550.00
68100	Stewardship	\$250.00	\$244.45	\$250.00
68300	Office Supplies	\$500.00	\$472.46	\$525.00
68400	Copier Contract	\$275.00	\$395.49	\$350.00
68500	Postage & Shipping	\$600.00	\$570.00	\$600.00
68600	Computer & Internet	\$850.00	\$903.00	\$850.00
	total disbursements	\$142,562.39	\$134,004.48	\$143,729.07
	Capital expenses	\$8,110.85		
	Income			
41000	Benevolence Outreach	\$-	\$4,050.50	\$-
42000	Mission Inreach	\$-	\$-	\$-
43000	Building & Capital	\$-	\$42,477.69	\$-
44000	General Funds	\$4,500.00	\$1,612.09	\$3,500.00
45000	Designated Collections	\$-	\$400.00	\$-
47000	Pledge	\$72,200.00	\$71,474.12	\$72,100.00
47100	Non-Pledge	\$5,500.00	\$11,266.00	\$5,500.00
47200	Plate	\$3,200.00	\$5,079.31	\$3,700.00
47300	Children's offerings	\$-	\$-	\$-
48000	Interest	\$500.00	\$818.57	\$600.00
48100	Trust Income	\$22,100.00	\$22,491.20	\$22,750.00
48200	DIT Income	\$24,966.00	\$19,130.40	\$26,000.00
49000	Rent	\$9,600.00	\$9,100.00	\$9,600.00
	Total budgeted income		\$142,566.00	\$141,371.69
	DIT growth	\$120,206.83		\$143,750.00
	fundraising	\$1,528.00		