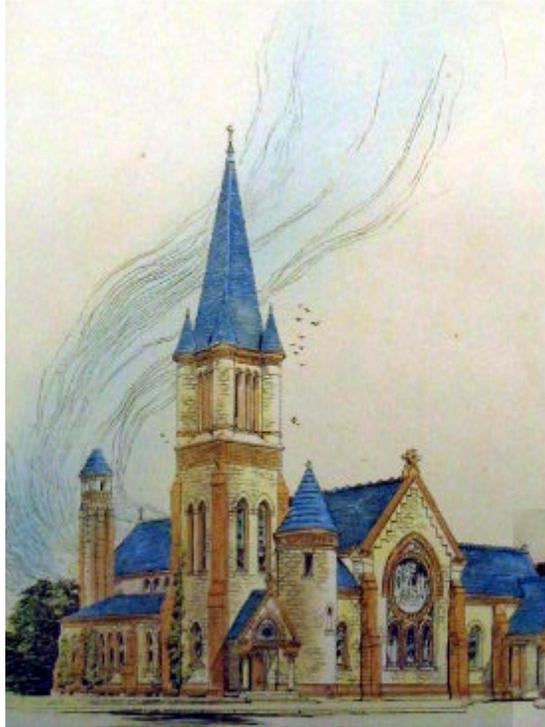


Reports for the Annual Parish Meeting

January 22, 2023



Christ Episcopal Church
One Main Street
Towanda, PA 18848
(570) 265-5035

The Rev. Betsy Sentigar, Priest-In-Charge

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Mission Statement

Christ Church
Towanda, PA

Christ Church Towanda is a Christian community empowered by the Holy Spirit in unity with Jesus Christ. We are a community that endeavors to share God's gift of love.

Annual Report of the Priest in Charge
Rev. Betsy Welliver Sentigar
Prepared for
Christ Church Towanda, Pa.
1/22/2023

Dear sisters and brothers in Christ:

I am humbled to at last be your priest in charge here at Christ Church. The road has been long, brought with obstacles and delays. Yet by the will of God, and your consent, I am finally here! Continual challenges have been present in 2022 with CoVid lingering which I contracted in February followed by a stroke March 12th.

As I was just getting comfortable as Deacon in Charge, you, again were without clergy in residence. The outpouring of love, prayer and concern was very robust. Again you were thrust in leadership challenges and roles which you did not foresee.

I cannot say enough about initiative to take care of all details (spiritual and administrate) necessary during my leave of absence. It only served to strengthen my desire to fulfill the call to this congregation after a generous duration of healing. My thanks go out to each and every one of you as you faithfully moved forward with God's grace.

In this interim time, I was able to be present for the birth of our first grandson in Charlotte NC while having wonderful family bonding time. As well, I went on retreat to learn facilitation of a program called "Boundless Compassion". I am now a certified facilitator of this program which serves individuals and groups accordingly.

Window restoration was at a hiatus due to shortage of competent professional artisans even given adequate and generous funding to complete this project. We have assurance that we are in the schedule now to resume this project. Organ maintenance was assured due to donations also.

As I continue to get to know members of our parish, I am in awe of the time and talents offered to the church as well as local initiatives. I am very proud of Grace Connection as a ministry initiated from our building. The compassionate and humanitarian assistance offers relief to many.

As we are able to slowly return to socializing, I can visualize some ideas which I would love to see in terms of building utilization to include; ecumenical special

services: perhaps a jazz liturgy, a blue Christmas next year, Taizé gathering(s), lunch or dinners, book study (hybrid) and bible study. I am open to ideas which are workable and reasonable within my half time status.

I continue to be grateful to all who helped to facilitate my ordination on Dec. 10, 2022. For me this was a highlight of my life - the ceremony, the achievement, the support after almost two decades of discernment. I could not have done this without your prayers and support. Bishop Kevin consented to do the sermon which is a rarely granted request. As I encouraged him, he came to realize how important you were to the faith formation and continual spiritual connection to this place.

I am deeply proud of this. I am grateful to Melinda Artman who gathered and administered the regional discernment which took place at Church of the Redeemer in Sayre. As mentor and guide she has guided ordinands and new priests in their formation and continues to do so. I attended the celebration of her ministry as northern Canon missionary at our November clergy gathering.

As you come to know me through our relationships, my fledgling priesthood and liturgical learning, you will recognize that I emphasize formation, formation and formation. We live in the tension of the both/and -which the Episcopal church serves so well. I endeavor to be visible, accountable, and transparent in this call. Please pray for me as we continue in God's blessed relationship here at Christ Church.

2022 Junior Warden

Stained glass windows

This summer Peggy Ehrhart continued repairing our windows. The Bell tower windows on the Main Street side were installed. Peggy has had a difficult time finding workers, so she will no longer be able to complete the work. We have reconnected with the company that started with the 9 upper windows on the North side (Lancaster Stained Glass Design), and are waiting for them to come and give an estimate.

Columbarium

The current columbarium in the chapel is almost at capacity. The niches are paid for by the members or the family who wish to make use of them. The cost of a new 40-unit columbarium on the other side of the chapel is \$12,480. This is not a budget item and we would need members who may be interested in purchasing a unit to speak to Ginnie and make a payment to reserve the unit(s).

Technology

- We continue to updated our security cameras. After we contract to have an electrical outlet installed, a monitor will be placed at the usher's station to view the North and South entrances during services in the Nave A wireless camera has also been added to the back of the church which faces the south entrance.
- We have replaced the copier in the office. It is on the network so the church computers can send copy jobs directly to it.
- There is now a color printer in Amy's office.
- An omni directional microphone has been purchased for Rev. Betsy

Basic Maintenance

- We continue our maintenance agreements with:
 - Postler & Jaeckle Corp. for the boiler
 - Kerner and Merchant for the maintenance and tuning of the pipe organ. We have it tuned and repaired for Christmas and Easter each year. This year they removed and rebuilt the wind chest. You may have noticed how quiet the organ is. It is so quiet, Shirley has to check if it is on or off at times.
- The anti skid strips that were on the ramp do not survive the heat of the summer. We are now using a non-skid paint.
- As the florescent lights in the classrooms/offices burn out, we are rewiring the fixtures to accept LED tubes. We will eventually rewire the Parish Hall lights.

We are still looking to compile a capital improvement plan and fund. If you are aware of any item(s) that you believe should be addressed, please see a Vestry member to have it added to the list which will then need to be prioritized.

Sunday School Report

I am happy to report that our Sunday School is once again active! We have nine children who have attended this year, six of them on a regular basis. The children have been singing for the congregation almost every Sunday, which brings smiles to many faces and warms many hearts. In addition, they presented a little program for Christmas. I have explained to our kiddos that they are letting their lights shine by sharing their music, and they faithfully do their best. Many people have commented that they are so happy to see children in our church again, and I couldn't agree more. I feel that it is important to involve them in the service and to make them feel part of our church family. We pray that God will help us continue to grow.

In Christian Love,
Maurine Gehring

Proverbs 22:6 "Train up a child in the way he should go: and when he is old, he will not depart from it."

Treasurer's Report

The financial obligations for our parish consist of three parts: the operational budget (pays bills including salaries, utilities, supplies, and the diocesan assessment/acceptance), our investments, and the capital budget (long-lasting repairs and equipment purchases).

The operational budget:

2022 was a year of some ups and downs, although we finally seem to have stabilized both operationally and financially. The best part is that our church is open, we are receiving communion, and we have a part time priest in charge! Financially, giving and expenses seem to have stabilized as well. In 2022, we recorded income from giving of \$48,943. Adding in our rental and investment income, our total income was \$80,565. We did not take any money out of our DIT investment account as it was not needed to meet our expenses. The total expenditures were \$69,802. The low expenditures were primarily due to losing our part time Deacon for 6 months mid-year due to health issues. So even with the lower than normal giving, we were able to run a surplus of roughly \$10,800. So the storm clouds had a silver lining for us, financially.

The investments:

We did not take any money out of our DIT account again this year, which was a really good thing since the market was down significantly. Although our investment have fallen by a total of nearly \$242,000, we didn't have to "lock in" any of the losses by making any withdrawals.

The capital budget:

On the capital side, \$110,353 was given for capital improvements. We refurbished several windows, refurbished the organ air box, replaced the aged copier and purchased a color laser printer (noticed any color in bulletins recently?). We have continued to upgrade our heating system and piping. So you can see that we are busy maintaining the church as a welcoming place to worship.

It is really gratifying to be part of such a giving group, where someone always steps up when there is a need. Thank you, everyone, for each and every gift to the church, whether monetary or of your considerable talents. They are all deeply appreciated.

Respectfully submitted

Gene Weisbrod, Treasurer

Acct	Disbursement	Proposed 2022 budget	Actual Dec YTD 2022	Proposed 2023 budget
Ministry Inreach				
60000	Youth + Sunday School	\$400.00	\$-	\$400.00
60100	Choir	\$400.00	\$147.01	\$-
60200	Altar Supplies	\$400.00	\$-	\$400.00
60400	Worship & Liturgy	\$1,500.00	\$1,546.60	\$1,800.00
60500	Special Programs	\$400.00	\$94.20	\$1,000.00
Ministry Outreach				
61000	Assessment	\$14,253.24	\$14,253.24	\$10,129.80
61100	Acceptance	\$3,563.21	\$3,563.16	\$2,532.45
61300	insurance reserve	\$-	\$-	\$-
61400	Church Discretionary	\$-	\$-	\$1,200.00
Clergy				
62000	Salary	\$31,300.00	\$7,325.12	\$20,000.00
62100	Housing Allowance	\$14,398.00	\$2,334.26	\$9,200.00
62300	Mileage & Fuel	\$500.00	\$-	\$500.00
62400	supply clergy	\$-	\$-	\$1,500.00
62500	Employer SS	\$3,495.90	\$610.10	\$2,233.80
62600	Pension	\$-	\$-	\$5,658.08
62700	Health Insurance	\$-	\$-	\$-
62800	continuing education	\$-	\$-	\$1,000.00
		\$49,693.90	\$10,269.48	\$40,091.88
Staff				
63000	Cleaning Expenses	\$3,328.00	\$2,084.00	\$3,536.00
63100	Musical Services	\$4,160.00	\$3,785.00	\$5,400.00
63200	Employer SS tax	\$483.60	\$483.60	\$522.29
63300	Employer Medicare Tax	\$113.10	\$113.10	\$122.15
63400	Workman's comp	\$375.00	\$164.00	\$250.00
63500	Secretary Salary	\$7,800.00	\$7,800.00	\$8,424.00
63600	Professional & Education	\$500.00	\$-	\$500.00
Vestry				
64000	Miscellaneous	\$300.00	\$200.00	\$300.00
64100	Convention	\$-	\$-	\$500.00
64200	Interest	\$-	\$-	\$-
64300	Service Charges/Fees	\$-	\$15.00	\$-
64400	Vestry Gifts	\$500.00	\$602.00	\$500.00
Church Utilities				
65000	Telephone	\$1,000.00	\$808.85	\$1,000.00
65100	Natural Gas Heating	\$6,200.00	\$5,500.32	\$8,400.00
65200	Water & Sewer	\$300.00	\$500.00	\$300.00
65300	Electricity	\$1,400.00	\$1,451.23	\$1,800.00
65400	Trash	\$200.00	\$100.00	\$200.00

Acct	Disbursement	Proposed 2022 budget	Actual Dec YTD 2022	Proposed 2023 budget
	Church Property			
66000	Building Maintenance	\$2,500.00	\$3,298.70	\$3,700.00
66100	Supplies	\$300.00	\$519.82	\$500.00
66200	Grounds Maintenance	\$1,800.00	\$1,330.02	\$2,500.00
66300	Insurance	\$9,600.00	\$9,279.00	\$10,500.00
	Rectory			
67000	Property Taxes	\$1,250.00	\$1,201.09	\$1,250.00
67100	Natural Gas Heating	\$-	\$-	\$-
67200	Electricity	\$-	\$-	\$-
67300	Water & Sewer	\$1,200.00	\$230.00	\$1,200.00
67400	Rectory Maintenance	\$1,800.00	\$2,191.93	\$2,500.00
	Administration			
68000	Fellowship	\$500.00	\$215.37	\$500.00
68100	Stewardship	\$250.00	\$436.10	\$500.00
68300	Office Supplies	\$500.00	\$219.43	\$500.00
68400	Copier Contract	\$300.00	\$191.45	\$250.00
68500	Postage & Shipping	\$600.00	\$260.00	\$600.00
68600	Computer & Internet	\$1,000.00	\$871.81	\$1,000.00
	total disbursements	\$118,870.05	\$73,725.51	\$114,808.57
	Capital expenses		\$40,197.15	
	Income			
41000	Benevolence Outreach	\$7,000.00	\$6,152.13	\$7,000.00
42000	Mission Inreach	\$-	\$-	\$-
43000	Building & Capital	\$-	\$110,353.04	\$-
44000	General Funds	\$1,100.00	\$1,700.30	\$1,500.00
45000	Designated Collections	\$-	\$-	\$-
47000	Pledge	\$48,500.00	\$41,275.00	\$45,480.00
47100	Non-Pledge	\$6,000.00	\$4,982.00	\$5,000.00
47200	Plate	\$1,250.00	\$985.21	\$1,000.00
47300	Children's offerings	\$-	\$-	\$-
48000	Interest	\$268.00	\$295.12	\$300.00
48100	Trust Income	\$25,826.00	\$25,850.22	\$25,258.12
48200	DIT Income	\$26,326.00	\$-	\$28,627.00
49000	Rent	\$9,600.00	\$9,420.00	\$9,600.00
	Total budgeted income	\$118,870.00	\$84,507.85	\$116,765.12
	DIT growth		\$(241,558.39)	
	fundraising		\$-	

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01/08/23
Cash Basis

Christ Episcopal Church
Balance Sheet
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
10001 · C&N Key (main) checking	
Altar Guild Balance	5,305.92
Capital fund balance	
D Darrow	9,146.31
dit funds	35,501.21
window fund	167,185.73
Capital fund balance - Other	1,841.71
Total Capital fund balance	213,674.96
Choir fund balance	594.62
Church Discretionary Balance	
special Church Discretionary	2,707.83
Church Discretionary Balance - Other	6,560.64
Total Church Discretionary Balance	9,268.47
Columbarium Fund Balance	3,042.93
General Fund Balance	49,758.46
Insurance deductible reserve	5,000.00
Planned contingency budget fund	1,113.85
Rental property deposits	1,658.68
Total 10001 · C&N Key (main) checking	289,417.89
10100 · C&N Rector Discretionary	708.31
10300 · C&N Wonder Group	745.78
10400 · CN Bank CD # 1 Window Fund	100,707.11
11000 · DIT funds - nondesignated	
DIT fund # 187 endowment	622,877.14
Total 11000 · DIT funds - nondesignated	622,877.14
11100 · DIT funds - designated	
DIT # 49 Altar Guild	5,375.30
DIT 248 ECW designated	18,129.61
Total 11100 · DIT funds - designated	23,504.91
11500 · M&T account D	196,695.16
Total Checking/Savings	1,234,656.30
Total Current Assets	1,234,656.30
TOTAL ASSETS	1,234,656.30
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	247.64
Total Other Current Liabilities	247.64
Total Current Liabilities	247.64
Total Liabilities	247.64
Equity	
30000 · Opening Balance Equity	708,934.20
32000 · Unrestricted Net Assets	681,759.42
Net Income	-156,284.96
Total Equity	1,234,408.66
TOTAL LIABILITIES & EQUITY	1,234,656.30